



CANNON BUILDING  
861 SILVER LAKE BLVD., SUITE 203  
DOVER, DELAWARE 19904-2467

STATE OF DELAWARE  
**DEPARTMENT OF STATE**

DIVISION OF PROFESSIONAL REGULATION

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<b>PUBLIC MEETING NOTICE:</b>	<b>COUNCIL ON REAL ESTATE APPRAISERS</b>
<b>DATE AND TIME:</b>	<b>Tuesday, August 10, 2010 at 9:30 a.m.</b>
<b>PLACE:</b>	861 Silver Lake Boulevard, Dover, Delaware <b>Conference Room B</b> , second floor of the Cannon Building

**AGENDA**

(Amended items are indicated by an asterisk\*)

- 1.0 Call to Order
- 2.0 Review and Approval of Minutes – June 15, 2010 only, July Meeting Cancelled – No Minutes
- 3.0 Unfinished Business
  - 3.1 Strategic Planning
    - 3.1.1 Assessors Regulations for Discussion
    - 3.1.2 Next Subcommittee Meeting Date - TBD
  - 3.2. Status of Complaints
    - 3.2.1 19-07-09 – Mr. Levering
    - 3.2.2 19-14-09 – Mr. Levering
  - 3.3 Rescind of Decision for Final Denial for Alan H. Desrosiers
    - 3.3.1 Request for Hearing Date of 9/14/2010 at 1:30 PM
  - 3.4 CMA Language Revised – Ms. Davis-Oliva
- 4.0 New Business
  - 4.1 New Complaints
    - 4.1.1 19-05-10 – New Castle Co.
    - 4.1.2 19-06-10 – Kent Co.
  - 4.2 Correspondence from R. A. Raley, Registered Landscape Architect
  - 4.3 Annual Appraiser Seminar for September 2010 Flyer and Agenda
    - 4.3.1 Topic: Real Estate Values and the Environment; Speaker: Robert Kleinburd; Date and Time: September 14, 2010 at 9:00 am
  - 4.4 Discussion on RE Commission Member that is Duly Licensed as an Appraiser and a Realtor

- 4.5 Ratification of Issued Continuing Education Activities Below:
  - 4.5.1 Robert Kleinburd
    - 4.5.1.1 Real Estate Value and Environmental Laws – 3 CE hours classroom – Polytech Adult Education Center – 9/14/10
  - 4.5.2 Appraisal Institute
    - 4.5.2.1 Thinking Outside the Form – 7 CE hours classroom – TBD
    - 4.5.2.2 Alternative Uses & Cost Valuation of Small, Mixed Use Properties – 16/15 QE/CE hours classroom – TBD
    - 4.5.2.3 Online Residential Market Analysis and Highest and Best Use – 15/14 QE/CE hours – 1<sup>st</sup> & 15<sup>th</sup> Monthly
    - 4.5.2.4 General Appraiser Report Writings & Case Studies – 30/28 QE/CE hours classroom – TBD
    - 4.5.2.5 Income Valuation of Small, Mixed-Use Properties – 16/15 QE/CE hours classroom – TBD
    - 4.5.2.6 Online Small Hotel/Motel: Limited Service Lodging – 7 CE hours – 1<sup>st</sup> & 15<sup>th</sup> Monthly
  - 4.5.3 Central PA Chapter of the Appraisal Institute
    - 4.5.3.1 Hotel Appraisal – 7 CE hours classroom – 7/12/10
  - 4.5.4 Commercial Real Estate School of the TriState Realtors Commercial Alliance
    - 4.5.4.1 Ramp Up Your Brokerage Business – 2 CE hours classroom – 10/27/10 & 10/28/10
  - 4.5.5 Delaware Association of Appraisers
    - 4.5.5.1 Appraiser as Expert Witness – 7 CE hours classroom – 9/2010 & 10/2010
  - 4.5.6 LIA Administrators & Insurance Services
    - 4.5.6.1 Loss Prevention Program for Real Estate Appraisers – 4 CE hours classroom – 9/21/10
  - 4.5.7 McKissock, LP
    - 4.5.7.1 Appraisal Subject Matter Electives – 20 QE hours online
    - 4.5.7.2 Foundations in Sustainability: “Greening” the RE and Appraisal Industries – 7 CE hours online
    - 4.5.7.3 Essential Elements of Disclosures and Disclaimers – 5 CE hours online
    - 4.5.7.4 Appraising and Analyzing Retail Shopping Centers for Mortgage Underwriting – 7 CE hours online
- 4.6 Ratification of Issued Licenses Below:\*
- 4.6.1 Nicholas Fiels – MD, VA (Cert Residential)
- 4.6.2 James Turlington – VA, MD (Cert General)
- 4.6.3 Anthony Cirillo: Trainee, Supervisor: Richard Cirillo, Cert Res. – Request to Accept Arizona Appraisal Log Experience
- 4.7 Issued Temp Applications (for discussion only)
  - 4.7.1 Miles Loo, Jr. – New Castle Co.
  - 4.7.2 Nicholas Wuensch – New Castle Co.
  - 4.7.3 John Trabold – Sussex Co.
  - 4.7.4 Troy Fatout – Multiple properties in New Castle, Kent, and Sussex Co.
  - 4.7.5 Ann Porter – Multiple properties in New Castle, Kent, and Sussex Co.

- 4.7.6 Patrick McCrae – Sussex Co.
- 4.7.7 Charles Bissell – Sussex Co.
- 4.7.8 Jeffrey Kern – Sussex Co.
- 4.7.9 Stephen Collins – Sussex Co.
- 4.7.10 William Yetke – New Castle Co.
- 4.7.11 Robert Appaluccio – New Castle Co.
- 4.7.12 Eric Sullivan – Sussex Co.
- 4.8 Review of Temp Permit Application for Jordan Yuter – Kent Co.
- 4.9 Review of Certified General Reciprocity Application for Patrick Josephs

5.0 Other Business before the Council (for discussion only)

6.0 Public Comment

7.0 Next Meeting – September 14, 2010 at 1:30 p.m. in Conference Room A, second floor of the Cannon Building, 861 Silver Lake Boulevard, Dover, Delaware

8.0 Adjournment

**Please Take Note:** To assure consideration of an application at a meeting, the Board office must receive all of these items no later than 4:30 p.m. ten full working days before the meeting date:

- Completed, signed and notarized application form,
- Fee payment, and
- All required documentation.

A final amended agenda will be published to reflect any items received after the original agenda is posted.

Unforeseen circumstances may result in a meeting being cancelled due to a lack of quorum.

Pursuant to 29 Delaware Code, Section 10004(e)(2), the Board shall pre-announce or pre-publish all Executive Sessions; however, such agenda shall be subject to change to include additional items including Executive Sessions which arise at the time of the body's meeting.

**MEMBERS: PLEASE CALL THE BOARD OFFICE AT 302-744-4500 OR EMAIL [customerservice.dpr@state.de.us](mailto:customerservice.dpr@state.de.us) IMMEDIATELY IF YOU CANNOT ATTEND THE MEETING. THANK YOU.**